

City of Davenport
Civil Service Commission
Wednesday, May 13, 2026; 9:00 AM
City Hall | 226 West Fourth Street | Council Chambers
Minutes

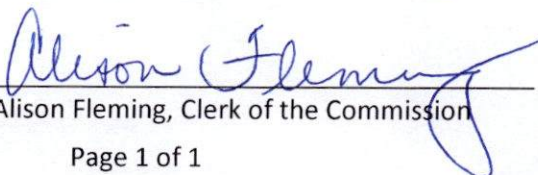
Commissioners Present: Michael Schertz, Jerald Thomas, Rachel Pitchford, Cynthia Lee, and Alexis Lellig

Staff Present: Alison Fleming, Human Resources Director; Gina Lechvar, Recruitment Coordinator; Andrea Maas, Human Resources Specialist; Sarah Bradley, Human Resources Manager

- I. The meeting was called to order by Chair Schertz at 9:00 AM.
- II. Agenda: Commissioner Thomas moved to approve the agenda; it was seconded by Commissioner Pitchford. All were in favor.
- III. Minutes: Commissioner Pitchford moved to approve the minutes for the April 8, 2026 meeting; it was seconded by Commissioner Lee. All were in favor.
- IV. New Business: Commissioner Lellig moved to approve all new business; it was seconded by Commissioner Thomas. All were in favor.
 - a. Assistant Fire Chief | Update to Minimum Qualifications
Coordinator Lechvar proposed revising the education, experience, and certification requirements.
 - b. Maintenance Mechanic | Update to Minimum Qualifications
Coordinator Lechvar proposed revising the experience and driver's license requirements.
 - c. Natural Resources Equipment Operator | Update to Minimum Qualifications
Coordinator Lechvar proposed revising the education, experience, certification, and driver's license requirements.
- V. Certified Lists: A discussion was held amongst the Commission regarding the below lists. Commissioner Lee moved to approve the lists; it was seconded by Commissioner Pitchford. All were in favor.
 - a. Mechanic
 - b. Senior Maintenance Specialist
 - c. Sewer Heavy Equipment Operator
 - d. Street Maintenance Worker
 - e. Street Heavy Maintenance Worker

- VI. Adjournment: Commissioner Thomas moved to adjourn the meeting; it was seconded by Commissioner Lee. All were in favor. Meeting was adjourned at 9:20 AM.

Respectfully submitted,


Alison Fleming, Clerk of the Commission