



LIBRARY BOARD OF TRUSTEES
MINUTES
JULY 21, 2026

Roll call and introduction of attendees

Tom Engelmann called to order the monthly meeting of the Davenport Public Library Board of Trustees at 12:01 p.m. on Tuesday, July 21, 2026. The meeting was held in Meeting Room C at the Main Library. Roll call was taken with Honey Bedell, Mary Egger, Tom Engelmann, Joe Heinrichs, and Jerry Skalak present. Absent: Joanna Drake, Michael Hustedde, and Malavika Shrikhande. Others present: Jeff Collins, Library Director; Jennifer Williams, HR Operations Manager; and Kasey Shipley, Office & Facilities Manager and Recorder.

Consent Agenda

Heinrichs motioned to approve the consent agenda with a second by Skalak. Bedell, Heinrichs, Egger, Skalak, and Engelmann all approved.

Public with Comment

None.

Reports and Communications

Foundation Report

Collins shared the Fatal Fiction fundraiser is Saturday, September 26. Save the date information has gone out and invitations will soon follow.

Finance Committee

Heinrichs had nothing to report on the new fiscal year.

Personnel Committee

No report.

Advocacy Committee

No report.

Director's Report

Collins reminded Trustees that Fairmount Branch will be closed to the public from August 17-September 7 for paint and carpet. The book drop will be available and expanded hours on Monday and Wednesday mornings will be added to Eastern during the closure. Daily courier service will continue with a stop at Fairmount to pick up holds to be picked up at another location or mailed via Borrow by Mail. A public awareness campaign regarding the closure will begin next week. Heinrichs inquired about the roof issues. Collins noted the roof was replaced last year. Many updates to



Fairmount continue that also include energy efficient lighting along with the new carpet and paint happening soon. A staff appreciation parking spot is being tested out this summer and will be a lottery system. The Ford Fusion at Eastern will soon be replaced by a 2024 Chevy Equinox. This will be easier to transport to Outreach stops from Eastern. The OWL and a cargo van reside at Fairmount and the smaller delivery van is run out of Main. The IDEA (Inclusivity, Diversity, Equity and Accessibility) Team has disbanded as they are unable to continue the work required to sustain the committee. The training resources they provided to staff will remain active for viewing.

The Library partnered with Quad City Arts for their Public Sculpture Exhibition program. "Go Ask Alice" is on display at Main on the front porch until June 2027. Collins thanked Kyle Carter from Downtown Davenport Partnership for allowing The Library to participate at no cost, and to Quad City Arts for the program. The Library materials budget was overspent in FY2026 due to an internal accounting error. Adjustments have been made to the FY2027 e-book budget along with the use of some gift funds to bridge the shortfall. Fold3 is a new database subscription. It is an Ancestry.com product that contains military records access. A new feature in the programming procedures asks for input on accessibility of programs and suggestions of accommodations that can be made. Two responses have been received; one regarding a blind child at a craft program and another from an attendee of Read to a Dog program that has a fear of dogs. Collins attended a ward meeting with Alderman Holloway last week. Kathryn Whalen, Special Collections Supervisor, presented at a conference regarding the Fredlo Recording Studio Collection.

For Library Stories, KWQC won an Iowa Broadcasters Association award for the ad they produced for last year's Fatal Fiction fundraiser as a public service campaign. A four-year old got his first library card and couldn't believe he could borrow anything in the library for free. A patron shared they were impressed by the interactives and decorations that are now in the children's area. Another patron passed along their thanks for the hard work performed by staff. There are a lot of programs coming up and Collins pointed out the Live Podcast at the Putnam on Thursday, July 23 at 5 p.m. at the Putnam. Teen and Adult Lock-ins are coming up at Eastern. QC Made will be at Costco and Book Bedazzling will take place at Fairmount on August 10. Skalak inquired about the status of the Assistant Director position. Collins replied that second interviews are taking place this week.

New Business

The first item of new business was to elect officers for the FY2027-FY2029 period. Egger motioned to approve the slate of officers as it stands with Engelmann as President, Heinrichs as Vice President, and Shrikhande as Secretary. Skalak seconded. Egger, Bedell, Skalak, Heinrichs, and Engelmann all approved.

The second item of new business was to assign committee placements. Engelmann asked the Trustees to think about what committee they'd like to serve on, share with him, and assignments can be finalized at the August meeting.



The third item of new business was to review the FY2026-FY2028 Strategic Plan, Year 1 Report. Collins went through the progress made on each Strategic Direction. There were 22 objectives scheduled for FY2026 with 17 completed. One FY2027 objective was completed early. There were 18 of the 49 objectives completed. The three-year plan is now 36.7% complete.

The fourth item of new business was a motion to approve revisions to the Fee Schedule. Collins explained this is reviewed and set annually. It was first created last year. Heinrichs motioned to approve with a second by Egger. Egger, Bedell, Heinrichs, Skalak, and Engelmann all approved.

The fifth item of new business was a motion to approve revisions to the Confidentiality & Privacy Policy. Collins explained this policy has come up for revision due to the change made by some wireless carriers that don't allow The Library's integrated library system (ILS) to have text reminders sent to patrons. A company that can provide this service recommended the addition of a section explaining the terms and conditions. This is time sensitive so The Library can move forward with the vendor. Collins praised the work of Stephanie Marvin, Customer Service Supervisor, and her team for finding this new way to communicate to patrons with notifications. Egger motioned to approve with a second by Skalak. Skalak, Heinrichs, Bedell, Egger, and Engelmann all approved.

The sixth item of new business was to discuss proposed revisions to the Sex Offender Policy. Collins shared it is due for the three-year review and has been reformatted to the new template. Iowa law prohibits those convicted of sex crimes against minors to be in libraries without permission from the library's director. Exceptions include if they are transporting a child to or from the library or participating in voting activities held at a library facility. He added that library boards may not enact a blanket ban on all registered sex offenders, per Iowa Code 692A.127. A question was raised on how close they can be to property, and it is noted as 300 feet. This will go to the August agenda for approval.

President's Comments

Engelmann thanked Egger for joining the Trustees. A Trustee for the vacant 9th position is still being sought. Engelmann asked for attendees to make him aware of any good candidates.

Adjourn

With no further business, Heinrichs motioned to adjourn at 12:44 p.m. with a second by Egger and all approved.